



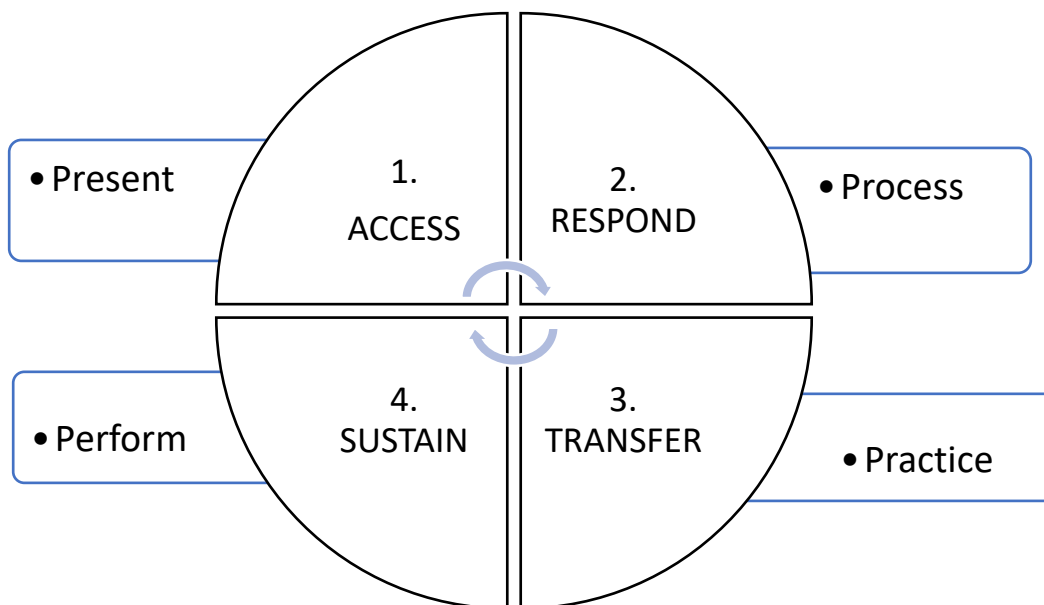
We Are **Different**.
We Are **Able**.

Vision: To empower the student body to transform perception of individuals with disabilities.

Mission: To provide an equitable collegiate experience to adults with special needs who historically have not had access to college education.

CAA GREEN SHEET & COURSE LEARNING OBJECTIVES

All classes include defined goals and concepts through strategic curriculum planning and delivery. CAA's A.R.T.S. Instructional Model © provides a consistent format for class planning that promotes access, response, transfer, and sustainment of knowledge in an environment wherein students of all abilities enjoy learning together.



The A.R.T.S. Instructional Model © and embedded cognitive learning pathway.

Participation and Contribution.

College students work toward use of learned skills in areas that match their personal goals and interests. Professionals are prompt, prepared, and responsible. Students learn skills included in course instruction when they attend class. Evidence of participation includes but is not limited to: presence in class, enthusiasm, active involvement in class-related activities, and ongoing focus on what is best for the group.



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Absences.

Each student is important and individual absences affect the learning and performance of the class. If you must miss class, please notify the school as soon as possible by phone or email: 408-538-3809 or info@collegeofadaptivearts.org.

Assignment of Credit.

Courses are designed as experiential and ensemble-focused. Earned credits reflect participation in and contribution to related class lessons and responsive work, including reviews and sharing of individual activities. These areas are reflected in the following credit assignment scale:

<i>Participation and contribution during 7-9 classes</i>	<i>Full credit (3)</i>
<i>Participation and contribution during 4-6 classes</i>	<i>Half credit (2)</i>
<i>Participation and contribution during 2-3 classes</i>	<i>Partial credit (1)</i>
<i>Participation and contribution during 1 class</i>	<i>Audit (0)</i>

Required Texts and Materials.

All text-based information and other materials required within course lesson plans will be provided to students by the instructors. Students may have the option to bring in their own materials related to specific projects and home activities.

Classroom Protocol.

Appropriate clothing must be worn in all classes. Physical performance classes require clothing allowing for freedom of movement. Clothing that is distracting or limits the ability to move freely and participate in class will also limit the performance ability of yourself and others. Examples of appropriate clothing include comfortable, flat, supportive shoes that cover the toes, pants pulled up past the hips and secured with elastic or a belt, and clothing that will keep your body and undergarments covered when still and in motion.



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Class Attendance Preparation.

Students should always bring the following items in their bag: class folder, water bottle, sack lunch or snack if needed, pencil, pen, highlighter, completed homework activities and related materials, and a jacket or sweater.

The printer, refrigerator, microwave, and other items and equipment found in the faculty lounge are provided for staff use only. Students need to bring their own food and beverage items that do not require heating, refrigeration, or any other kitchen preparation. They should also bring their own forks or spoons and leave knives at home. Students will eat lunch or snacks during between-class breaks in the main classroom table area unless otherwise arranged with the site manager.

Sign-In and Sign-Out.

Everyone must thoroughly sign in and out at the front desk every time they enter or exit the college premises. Students must also check in and out in the appropriate column of the sign-in binder when using the restroom. Please see your instructor or the site manager with any questions regarding this process.

Independent Check-Out.

Students leaving using outreach or other independent transportation must check the appropriate box on the sign-in sheet. Students allowed to leave independently must have the corresponding permission box checked "yes" on their contact information page found on the CAA registration site: *my account/contacts/edit contact*.

Be "GLAD."

Professional, creative students take risks with their art under the guidance and rules of campus staff. Therefore, CAA is a "no stress zone" and problems should be left outside the building. We use the saying that "**We are GLAD!**" to remind us of this expectation. The word GLAD stands for:



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Going to Leave it At the Door!

Smoke-Free Campus.

CAA is a "Smoke-Free Zone." In the interest on student health, **no smoking is allowed at the college**. Smoking is also discouraged around the outer perimeter of the building, particularly in the drop-off/pick-up zone.

Cell Phones and Technology.

Calling, texting, web-surfing, or other personal use of technology is not permitted during class without permission of a staff member.

Daily Classroom Rules Video.

View an animated short video on many of these class rules at:

<http://www.powtoon.com/show/d2GIHDqKjyN/school-rules>



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A.R.T.S. Behaviors for Learning*

ATTITUDE:

Always demonstrate positive thoughts and deeds; leave negativity at the door

RESPECT:

Use appropriate words and actions; never inappropriate words or behaviors

TRUST:

Treat others as equals and always make them feel special; never show off your own outside accomplishments or relationships

SUPPORT:

Help everyone learn by 1) recognizing your teacher as the leader of the class, 2) following instructions, and 3) encouraging fellow students-let them learn their own way, at their own pace, and let them teach **YOU** something!

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